



East Tisted Parish Council

Agenda for the Parish Council Meeting to be held on Thursday, 10 September 2015 at 7.30pm in East Tisted Village Hall, Gosport Road GU34 3QW

Summoned to attend:	David Bowtell (Chairman) Mary Jane Carter (Councillor) Emma Dillnutt (Clerk) Helen Evison (Councillor) Kevin MacEntaggart (Councillor) Sir James Scott (Councillor)
By Invitation:	Phil Cutts (Superfast Broadband Campaign) Jess Hornsby (Hampshire Constabulary) Larry Johnson (Neighbourhood Watch) Mark Kemp-Gee (County Councillor) Basil Lansdale (East Tisted Community Website) Charles Louisson (District Councillor) Arjen Neele (Superfast Broadband Campaign) Arthur Scott (Superfast Broadband Campaign)

Members of the public are welcome to attend and may ask the Council questions, make a statement or present a petition. **Anyone who so wishes is requested to give advance notice to the Clerk, if specific answers are required, so that appropriate papers are available.**

The period of time designated for public participation shall not exceed 15 minutes with each member of the public speaking once only and for a maximum of 2 minutes. Any question asked shall not require a response or debate unless that item is already on the agenda.

1. Apologies and welcome.

Members to RECEIVE apologies and the Chairman to welcome those present.

2. Public Forum

- a. Members of the public who wish to speak will now be asked to do so.
- b. Updates, if available, will now be RECEIVED from:
 - Phil Cutts, Arjen Neele and Arthur Scott (Superfast Broadband Campaign)
 - Jess Hornsby (Hampshire Constabulary)
 - Larry Johnson (Neighbourhood Watch)
 - Mark Kemp-Gee (County Councillor)
 - Basil Lansdale (East Tisted Community Website)
 - Charles Louisson (District Councillor)

The Chairman will now close the meeting for public participation.

3. Minutes of the previous meeting and matters arising.

Members to RECEIVE the minutes of the Parish Council's Annual General meeting and the Village Open Meeting, both held on 19 May 2015, and to AGREE for the Chairman to sign them as a correct record. There are no matters arising.

4. Declaration of interests.

Members are reminded of their responsibility to declare any disclosable pecuniary interest which they may have in any item of business on the agenda no later than when that item is reached. Unless dispensation has been granted, Councillors may not participate in any discussion of, or vote on, or discharge any function related to any matter in which they have a pecuniary interest as defined by regulations made by the Secretary of State under the Localism Act 2011. Councillors must withdraw from the room or chamber when the meeting discusses and votes on the matter.



East Tisted Parish Council

5. Official Notices & Responses.

- a. A32 FAG – Members to RECEIVE the minutes of the public meeting held on 29 July.
- b. Members to CONSIDER responding to the HCC East Hampshire Transport Study.
- c. Members to RATIFY the response sent to the Hampshire Police and Crime Panel's (PCP) request for evidence, for their proactive scrutiny session on Anti Social Behaviour (ASB).
- d. Cllr Evison to brief Members on the South Downs National Park Authority – Local Plan: Preferred Options Public Consultation following her workshop attendance. Members to then CONSIDER an official response to the consultation.
- e. Members to RECEIVE notice of EHDC's 'STOP:DON'T DROP' anti litter campaign.

6. Planning

- b. Planning application update. SDNP/15/01658/LIS | Listed Building Consent - Re-thatch roof with change of thatch material | Almshouses Station Road East Tisted Alton GU34 3QP. Decision made 23 Jun 2015 with no Parish Council consultation made. Decision: APPROVED.

7. Responsible Financial Officer

- a. Quarterly Financial Statement: Members to RECEIVE and APPROVE.
- b. Workplace Pensions: Members to RECEIVE notice of changes due in 2017.
- c. Playground Inspection: Members to RECEIVE the Report and AGREE any remedial works required.

8. Next Meeting

10 December 2015 - 7.30pm in the Village Hall - to include Quarterly Financial Review, 2016/17 Budget Review & Precept Setting, 2016 thru 2018 Ground Maintenance Contract and 2016 Meeting Dates.

Emma D

Clerk & Responsible Financial Officer
Friday, 04 September 2015

All supporting documentation available for this agenda can be found on the link below:

<http://www.easttisted.btck.co.uk/EastTistedParishCouncil/ParishCouncilMeetings>

- 2.b. Superfast broadband update (attached)
- 2.b. Community Website Update (below)
- 3. Minutes from AGM and Open Meetings (attached)
- 5.a. Minutes from A32 FAG 29 July (attached)
- 5.b. HCC East Hampshire Transport Study (below)
- 5.c. Reply sent to the Hampshire Police and Crime Panel's (PCP) request for evidence, for their proactive scrutiny session on Anti Social Behaviour (ASB) (below)
- 5.d. SDNPA Local – Preferred Options Public Consultation (below)
- 5.e. EHDC's Anti-Litter Poster (below)
- 8.a. Quarterly Financial Statement (below)
- 8.b. Workplace Pension changes (below)
- 8.c. Playground Inspection Report (attached)



East Tisted Parish Council

2.b. East Tisted Community Website Update

The Village Facebook Page keeps the Village up to date on matters of immediate interest and forwards photographic as well as text. It seems to be welcome with a good cross section of information.

The BTCK formal pages are being updated by Emma (a far more professional approach) especially keeping us up to date with statutory reporting. The page numbers being accessed is increasing. There are also better links to the wider community.

Larry is doing an excellent job keeping those who need information not only for Neighbourhood Watch but also news of the Post Office, Community Policing and social initiatives.

Basil Lansdale
Webmaster



JMP is undertaking a Transport Study for East Hampshire County Council to consider how public transport in the district can develop to meet its changing needs and demands. To this end we are seeking responses from key stakeholders to understand the current and future demand for public transport, views on the current network, issues with the current provision and opportunities for improvement.

Please forward your response to me at christopher.blake@jmp.co.uk by Friday 4th September. If you require any further information or would prefer to talk through your answers, then please contact me on 0121 230 6031.

Current services	
o	What public transport (all types) are you aware of that currently operate in East Hampshire?
o	Do you, or the people you represent, use any of these services? If not, why not?
o	How have services changed in recent years?
o	Where do you, or the people you represent, want to travel to/from? Are there areas not served by public transport that you think would particularly benefit from it?
o	Are you, or the people you represent, happy with the current routes? Could they be changed for the better in any way? If so, how?
o	Are you, or the people you represent, happy with the timings and frequency of services? Could they be changed for the better in any way? If so, how?
o	Do you, or the people you represent, face any particular issues with travelling by public transport? What are these?
o	How do you feel about the current fares charged on public transport? Are these a barrier to travelling by public transport?
o	Is the information provision sufficient? How do you, or the people you represent, access information? Is lack of information or inappropriate/mis-leading/inaccurate information a barrier to using public transport?
o	Have you, or the people you represent, ever contacted operators, County Council or District Council, to discuss your thoughts on public transport? If so, what were your thoughts and what was the outcome?
Challenges / opportunities	
o	What are the challenges for the public transport network in East Hampshire, both now and in the future?
o	What are the current and future opportunities in East Hampshire?
o	How do you think bus patronage can be increased across the district?
Future Demand	
o	How do you see demand changing in the future?
o	Will people want to travel to/from different places?
o	How do you think services can be changed to meet future demand?
o	What do you consider to be the main barriers to using public transport in the future?
Do you have any other comments?	



East Tisted Parish Council

5.c. Reply sent to the Hampshire Police and Crime Panel's (PCP) request for evidence, for their proactive scrutiny session on Anti Social Behaviour (ASB) as follows:

1. *How well do you feel the PCC has encouraged partners to work together to reduce anti-social behaviour - specifically in the most deprived and vulnerable areas of the two counties?*

FROM MY KNOWLEDGE THE PCC IS VERY PROACTIVE IN HIS ENDEAVOURS TO REDUCE ANTI-SOCIAL BEHAVIOUR

What actions do you think should be a priority to reduce anti-social behavior within Hampshire and the Isle of Wight?

APART FROM THE SPEEDING ISSUES WE DO NOT SUFFER FROM ANY PARTICULAR ASB

2. *How effective do you feel the PCC has been in encouraging communities to take ownership of reducing anti-social behavior within their own areas? Do you have any suggestions on how this could be increased?*

WE ARE A SMALL VILLAGE AND AS SUCH DO NOT SEE A LOT OF ASB SO WE CAN NOT REALLY COMMENT.

3. *Are there any examples of successful approaches to preventing and tackling anti-social behaviour which you are aware of, either within Hampshire and the Isle of Wight or in other areas?*

NO

4. *Is there anything further that you can provide to the PCP that will assist them with their proactive scrutiny of this topic?*

IN EVENT OF A PROBLEM IT WOULD BE NICE TO THINK THAT WE WOULD HAVE A POSITIVE RESPONSE FROM OUR LOCAL NPT.

The Parish Council has a very good relationship with the local NPT via our Neighbourhood Watch Coordinator who attends the PC meetings as an invited guest.

LARRY JOHNSON MBE
Alton Rural NHW



East Tisted Parish Council

5.d. South Downs Local Plan: Preferred Options

You've been invited to participate in the South Downs Local Plan: Preferred Options consultation. This consultation is open from 2 Sep 2015 at 08:00 to 28 Oct 2015 at 23:59.

The South Downs National Park needs properly managed development that conserves and enhances the natural beauty, wildlife and cultural heritage for which it was designated. The National Park Authority (NPA) is therefore progressing work on its Local Plan, which is the first time the National Park has been planned as a single entity. It will replace 1,400 inherited policies and will build on the recent work of the joint core strategies.

The South Downs Local Plan: Preferred Options will be published for public consultation under Regulation 18 of The Town and Country Planning (Local Planning) (England) Regulations 2012 from 2nd September to 28th October 2015.

This follows on from the Options consultation held in spring last year. The SDNPA value the important contribution Parish and Town Councils make to the National Park and your local knowledge is vital in ensuring the Local Plan will be effective in managing development across the National Park.

We encourage all Town and Parish Councils to take the time to comment on the Preferred Options consultation. There are three ways to input into this consultation:

1. Accessing the consultation website: www.southdowns.gov.uk/localplanconsultation
2. Filling in an electronic comment form and emailing it to planningpolicy@southdowns.gov.uk
3. Completing a paper copy comment form or writing to the SDNPA at Planning Policy, South Downs Centre, North Street, Midhurst, West Sussex. GU29 9DH.

The NPA will also publish the Community Infrastructure Levy (CIL) Draft Charging Schedule for public consultation under Regulation 16 of the CIL Regulations 2010 for the same time period. There are three ways to input into this consultation:

1. Through our website at www.southdowns.gov.uk/CIL
2. By email to CIL@southdowns.gov.uk
3. By post to Planning Policy, South Downs Centre, North Street, Midhurst, West Sussex. GU29 9DH. The NPA would welcome any comments you may have on the Local Plan and CIL.

My colleague Chris Paterson has already invited you to a parish workshop, which I do hope you will be able to attend. Traditionally these parish workshops are greatly oversubscribed and attendance is therefore limited to two councillors per parish. These workshops will be held between 6.30 and 9.30 pm at the following locations:

- Hampshire Parish Workshop: 9th September at Meon Hall, Meonstoke
- West Sussex Parish Workshop: 10th September at Pulborough Village Hall
- East Sussex Parish Workshop: 22nd September at Southease YHA

There will also be a number of roadshows running from 3 to 8pm to which all are welcome as follows:

- Hampshire Roadshow: 14th September at Greatham Village Hall
- Hampshire Roadshow: 21st September at Meon Hall, Meonstoke
- West Sussex Roadshow: 16th September at Arundel Town Hall
- East Sussex Town Hall: 8th September at Lewes Town Hall
- Park wide: 12th September at the South Downs Centre, Midhurst

We look forward to meeting you over the course of the consultation. If you have any queries, please contact us by email at planningpolicy@southdowns.gov.uk or phone 01730 814810.

Yours sincerely Lucy Howard, Planning Policy Manager



East Tisted Parish Council

5.e. EHDC's Anti-Litter Campaign Poster

WARNING

**Litter Enforcement Officers
patrol this area**

£75 fine

**Dropping litter, including cigarette butts
and chewing gum is an offence.**

You could receive a £75 fine.

**£50 fine for
dog fouling**

01730 234131



**East
Hampshire**
DISTRICT COUNCIL



East Tisted Parish Council

8.a. Quarterly Financial Statement

19 May 2015	Bank Balance (Reconcilled to Bank Statement 52)	£5,333.39
Payments Out	423 RPCC (Ground Maintenance) £550.00 424 E Dillnutt (April Salary) £43.60 425 Chairman's Allowance Top-up £44.48 426 Broker Network (2015 Insurance) £265.00 427 HALC (Annual Subs) £135.00 428 CPRE (Annual Membership) £36.00 429 HPFA (Annual Membership) £40.00 430 ETVH (Hall Hire) £30.00 431 E Dillnutt (May Expenses) £17.28 432 E Dillnutt (May Salary) £123.64 433 Playsafety Ltd (ROSPA Inspection) £78.00 434 EHDC (2015 Election Fees) £119.70 435 E Dillnutt (June Salary) £83.72 436 HMRC (PAYE 2013 plus interest) £142.73 437 Brian Davey (Ground Maintenance) £280.00 438 HALC (Cllr Training) £108.00 439 E Dillnutt (July Salary) *£137.25 440 E Dillnutt (August Salary) £83.52 Total <u>£2,317.93</u>	
Payments In	None	
10 Sep 2015	Bank Balance (*Reconcilled to Bank Statement 55)	£3,015.46
Notes:	£410 allocated for community projects (pond/playground) £20 spent on ivy reduction leaving £390. £18 VAT to be reclaimed	
Funds Available		<u>£2,643.46</u>
2015/6 Six month contingency calculated to circa. £1.9K. 2015/16 Precept £3.5K - £2K in April and £1.5K in October.		

8.b. Workplace Pensions

The law on workplace pensions has changed. As an employer you are legally required to provide a workplace pension for certain staff and contribute to it. This is called automatic enrolment.

The date when you have to start providing the pension is known as your staging date, for East Tisted Parish Council this is 1 July 2017.

Basic PAYE Tools do not help you work out who to automatically enrol into a pension scheme or calculate pension contributions. You need to make sure you calculate pension contributions before using Basic PAYE Tools to ensure the tax calculations are correct.

For more information on automatic enrolment into a pension scheme go to www.tpr.gov.uk/employers

Source: HMRC Basic Tools



East Tisted Parish Council

8.b. Workplace Pensions

Our reference: AEM15

The Pensions Regulator

PO Box 16314
Birmingham
B23 3JP
AEsupport@autoenrol.tpr.gov.uk
www.thepensionsregulator.gov.uk

63148-003897/01/01-H0
Mrs Emma Dillnutt
Clerk and RFO
EAST TISTED PARISH COUNCIL FAO EMMA DILLNUTT
1 Bridle Close
East Tisted
ALTON
Hampshire
GU34 3QQ



Your staging date	1 July 2017
Your PAYE reference	475/XA93685
Letter code	1284778138

June 2015

Dear Mrs Dillnutt

ACT NOW: you have new automatic enrolment legal duties

The law on workplace pensions has changed. Every employer with at least one member of staff must automatically enrol those who are eligible into a workplace pension scheme and contribute towards it.

The Pensions Regulator is responsible for regulating workplace pensions and making sure employers comply with their automatic enrolment duties.

We are contacting all employers to notify them of their duties and their staging date, which is the date when the law comes into effect for you. Our records show that you are responsible for implementing these new legal duties.

The staging date for EAST TISTED PARISH COUNCIL FAO EMMA DILLNUTT is **1 July 2017**. You must be prepared for this date.

Nominate a contact by 31 July 2015



We will be sending you a series of communications about these new legal duties. In order to ensure that these communications reach the right people you need to nominate a point of contact. This could be you, or you can nominate an additional member of staff, or someone such as your accountant, or your payroll provider if they are helping to implement the duties on your behalf.

You must do this by **31 July 2015** at the latest to ensure the nominated contact receives all of these communications. You will need to complete an online form and use both the letter code and PAYE reference from the box above to complete your nomination. ✓ form completed 22/6/15 + guide downloaded.

To find out more about how the changes to workplace pensions apply to you and to access our nomination form, go to: www.tpr.gov.uk/letter

If you directly employ one or more people to provide you with care or personal assistance, you will find specific guidance to assist you at: www.tpr.gov.uk/care

Yours sincerely

Charles Counsell
Executive director, The Pensions Regulator



LH-STD-Solus